

|| JAI SRI GURUDEV ||

SRI ADICHUNCHANAGIRI SHIKSHANA TRUST(R.)

S J C INSTITUTE OF TECHNOLOGY

Institution Council Meeting Proceeding 1

Date: 7/2/2022

- Previously there was and activities for every 6 months refinement and activities executed list.
 - Now effective from 7/2/2022, Weekly activity has been accomplished.
 - Every week teachers have to do activities. One week one activity, either for students or self developmental for faculties.
1. ECE
- Planned and Completed activities of each faculty for previous week had been listed.
 - Activities scheduled by each faculty for next week has been listed.
 - Principal suggestions: Fill gaps for NBA, categorize each activity and concentrate more on Ph.D Research related progress by Ph.D pursuing faculties.
2. MED
- Concentrated on academics to give improvement tests for slow learners.
 - IQAC monthly lab setup.
 - To organize SJCIT student chapter in the month of March was planned.
 - Planned to do internships for 7th SEM students.
 - Planned to set up Material lab.
 - NERF data updated.
 - Planned to submit IA marks to VTU by Saturday 12th Feb 2022.
 - To complete Elective Finalisation.
 - Additional classes for 3rd sem lateral entry students was planned.
 - Training polytechnic students by giving internships and miniprojects.
3. CSE
- Previous activities: Webinar organized on Communicate to Connect to faculties and students.
 - Webinar on Open tools source for Research was given by De Muhammad Rafi.
 - Next week activities planned: Talk on Entrepreneurship
 - Easy Web development Technology –Alumini Talk.
 - Alumini Talk was appreciated by Principal.
4. CIVIL ENGINEERING:
- Concentrated on academics to give improvement tests for slow learners.
 - 4th running bill of construction of BGS was initiated.
 - Mock visit done for Verification of p files-NBA.
 - NAAC/NIRF-IQAC monthly report submitted.
 - Developmental activities: Permission to start work of entrance Gate.

- Next week activities: Expert Lectures: Talk on Overview of Strength on Material by K T Satish Chandra was planned.
 - Principal suggestions: If any student gets full marks should be appreciated.
 - Subject wise toppers should be recognized and their names should be put on notice boards.
 - Achievements should be appreciated.
 - Consultancies should be mentioned.
5. ISE:
- Webinar on 'C and Data Structures' was conducted.
 - Planned to organize every 2nd Saturday Alumini Talk.
 - IA Marks Updation.
 - Seminar on 'Entrepreneurship' has to be organized.
 - Principal suggested to provide common template to all branches.
6. ASE:
- Additional tests given.
 - Seminar on subjects was organized for 5th sem on Aerospace Propulsion.
 - Next week Activities:
 - Finalization of open Elective /Professional Elective
 - MiniProjects
 - Internships and AICTE Activities to be conducted.
 - Some staffs registered to ATAL.
 - Planned to Visit various places to improve admissions.(North Karnataka districts and Ananthapuram, Madanapalle)
 - Principal Suggestions: Achievements: You can mention it as a achievement of college that organizing Weekly IC meeting.
 - Good analysis was done to improve admissions.
7. AE
- We identified 71 students involved in attending program on Python application.
 - Dr Nagesh took initiative to take 1st year AE students and emphasizes them.
 - Importance of each elective was discussed.
 - Funding was initiated.
 - Two staff registered for ATAL.
 - Student preparation for 'Making Resume' was conducted by Aluminis.
 - Next week planned to organize Alumini talk.
8. MBA
- Analysis can be categorized into
 - I. Inductive Approach: Should involve Departmental, College and Society levels.
 - II. Deductive Approach: Should involve Academics, Research and Administration.

- MQ seats 100% filled with 30+ waiting list.
- ICIC bank interview was conducted.
- 14 students were placed with 10lakhs/annum package-Bijus.
- Subject Viva conducted like HR interview.
- Interaction with fresher's through WhatsApp for preparation towards MBA classes.
- Professionalism and dressing sense was initiated.
- North East entrance will be made.
- Improvement test conducted.
- Tallest tower Activity conducted.
- Next Week Activity:
 - MBA inauguration.
 - Alumini Talk Series.
 - Workshop has to be organized- Made Sunday also working.

9. MATHEMATICS:

- Special classes taken.
- Model QP's for 3rd sem prepared.
- Identified weak students and given improvement tests.
- Planned to attend Webinar.
- Planned to take Maths class for Lateral Entry students: on every Tuesdays and Fridays 2 hours in Room no 305 in administrative block.
- Social Activities/ Outreach activities –like Plantation has to be that can be recorded in NAAC Criteria 3-Geotag that gives more Weightage.

10. PHYSICS:

- Identified slow learners/Top scorers.
- Dr Pushpa conducted Webinar.
- PH.D Comprehensive Viva Next week.
- Planning to go to Muttur.

11. LIBRARY:

- In Kannada BSc Honours was initiated.
- One program for Faculties and students: Effective Public Speaking was conducted.
- 'Mathru basha Divas' was planned on 21st of February.
- Healthy conversation made between MBA HOD and Librarian to use Library.
- Principal Suggestions:
 - Librarian should assure that to Give talk to all departments to use library facility efficiently.
 - MODI book was well appreciated.
 - A book on Aircraft worth Rs: 1Lakh was kept in College Library. Everybody to note that.

Chief Librarian
BCT-1000

12. CHEMISTRY

- 1st internals answer books were evaluated.
- Marks and attendance of first internals was entered in DHI software.
- Proctors of Department were involved in Student counselling.

Principal Suggestions:

1. IA marks Finalization has to be done.
2. Breakage list submission to office.
3. From Feb 14th, Invigilation duties should be done properly by all faculties.
4. This time also there is Evaluation Centre in SJCIT.
5. HODs has to plan to visit 1st year students to encourage about their departmental branches.
6. Any grievances should be corrected at the beginning.
7. Assignments and tests should be given for Lateral Entry students.
8. MBA inauguration.
9. Placements target was achieved this year.
10. Admission Visits has to be employed.
11. Bluebooks/waste sheets have to be collected for giving to Blind Schools.
12. Elective Finalization.
13. Focus on AICTE activity.
14. Compliance Report Extension of MBA.

B. N. S. S.
07/02/2022

Oliver

**Chief Coordinator
SJCIT-IQAC**

