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|| Jai Sri Gurudev ||
Sri Adichunchanagiri Shikshana Trust (R)
SJC Institute of Technology
Chickballapur - 562 101, Karnataka

VTU Affiliated, AICTE Approved, Accredited by NAAC & NBA (CSE, ECE, ME), Gold Rated by QS I-Guage



Estd : 1986

INSTITUTION COUNCIL (IC) MEETING - 15

Minutes of the Meeting held on 16th May 2022

Venue: Principal Chamber

Agenda:

1. Alumini Interaction
2. Technical Training Team
3. SAMBHRAMA 2022
4. HR Conclave and Offer Day
5. Any other academic related matters


The following points were discussed in the meeting:

- Principal formally welcomed all the members of IC meeting and IQAC Chief coordinator Dr B.N Shobha welcomed Principal, HODs and addressed the meeting.
- Principal suggested the following:
 1. All HoDs must see that Alumini Interaction should happen consistently on every 2nd Saturday.
 2. Mechanical HOD and Placement Officer must convince students who are placed in Toyota company- not to reject offers, offered to them.
 3. HODs must see that all students must register and utilize National Digital Library of India (NDLI) in web portal.
 4. HODs of all departments to organize Orientation Program for 4th Sem students.
 5. To organize Project Exhibition on one day common to all departments and prepare Compendium of project reports in IEEE format.
 6. AS, AE and MED departments should make a profile of available tools, skills that we are imparting at our institutions.
 7. All proctors of 6th Sem must observe how effectively students are utilizing NeoPAT Online Learning and Assessment tool for placements.
 8. All HODs to strengthen students club and give opportunity for students to actively involve and organize technical and cultural events.
 9. All proctors of 6th Sem must attend NeoPAT training on 23rd and 24th of May 2022.
- Principal informed Chemistry HOD to prepare a Brochure for BSc Honors.
- Principal strongly advised all HODs to make own teacher trainers and establish Training Centers- like to build SJCIT Technical Training Team (STTT).

- Principal informed Dr Nagendra Kumar M, Cultural Committee coordinator to revise the Cultural activities and get innovative catchy names for the events to be organized in SAMBHRAMA-2022.
- Principal informed all HODs to extend support for 23rd VTU Athletic Meet to be held between 18th to 21st of June 2022.
- Principal informed everyone to attend HR Conclave and Offer day is to be organized on 18.06.22 where top HR Managers will appraise about placement activities and address the students.
- Meeting was concluded with remarks by Principal.
- **Members of IC:**

Principal	Dr. G T Raju	Present
Registrar	Mr. Suresha J	Present
Chief Coordinator-IQAC & IC Convener	Dr. B N Shobha	Present
HOD of CSE	Dr. Manjunath Kumar	Present
HOD of ISE	Prof. Satheesh Chandra Reddy	Present
HOD of ME	Dr. Ranganatha	Present
HOD of CV	Dr. Narayana G	Present
HOD of AE	Dr. Deepa M S	Present
HOD of AS	Dr. Madhusudan	Present
HOD of MBA	Dr. I G Srikanth	Present
HOD of Phy	Dr. Rajashekar	Present
HOD of Chem	Dr. Manjunath M N	Present
HOD of Maths	Dr. Srinivasa Reddy Perla	Present
Placements, Manager HRD	Prof Shashi Kumar	Present
Physical Education Director	Mr. Chandan T.	Present
Library	Mr. Lohith G. N	Present

B. N. Shobha
16/05/2022
IC Convener
**Chief Coordinator
SJCIT-IQAC**


Principal
**Principal
S J C Institute of Technology
Chickballapur - 562 101**