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|| Jai Sri Gurudev ||
Sri Adichunchanagiri Shikshana Trust (R)
SJC Institute of Technology
Chickballapur - 562 101, Karnataka
VTU Affiliated, AICTE Approved, Accredited by NAAC & NBA (CSE, ECE, ME), Gold Rated by QS I-Guage



Estd : 1986

INSTITUTION COUNCIL (IC) MEETING - 17

Minutes of the Meeting held on 30th May 2022

Venue: Principal Chamber

Agenda:

1. 23rd VTU Athletic Meet
2. LIC Visit
3. Mock NBA Presentation
4. Any other academic-related matters

The following points were discussed in the meeting:

- The principal formally welcomed all the members to the 17th Institution Council meeting.
- The principal informed PED, Mr. Chandan T, to plan all the Sports activities efficiently against the registrations.
- The principal informed Dr. Narayana G and Dr. I.G Srikanth to take the lead for Sports Sponsor Committee.
- The principal informed all HoDs and staff to support and make 23rd VTU Athletic Meet a Grand Success.
- IQAC Chief Coordinator Dr. B.N. Shobha welcomed the Principal and HODs and addressed the meeting.
- The principal suggested the following:
 1. During 4 days of the 23rd VTU Athletic Meet from 18th to 21st of June 2022, classes will run parallelly as per the timetable.
 2. All HoDs must be strict with the staff who are irregular to the college and inform staff not to go outside the college during class hours.
 3. ECE HOD, Dr. Shobha B.N to verify with Dr. Bhaskar Sir to give details on IIC Activities.
 4. Dr. Thygaraj, MED to identify training courses and train faculties to execute training programs for other staff and students.
 5. Principal informed Dr. Deepa M.S to write an article highlighting the importance of the Aeronautical and Aerospace Engineering department to make publicity on Placements, Internships, and Job opportunities.
 6. All HoDs to give AICTE activity report to Principal Office.
 7. All HoDs to submit LIC PPT department-wise up to date by Wed, June 1st 2022.



8. All proctors of the 6th Sem must observe how effectively students are utilizing the Neo-PAT Online Learning and Assessment tool for placements.
 9. HoDs of CSE, ECE and MED to finalize and fine-tune the Vision and Mission of the department.
 10. All HoDs to inform staff to cooperate and compulsorily attend Amavasya Pooja department-wise and take blessing from Swamiji.
 11. Mock NBA presentation rescheduled on June 7th, 2022.
- The principal informed Dr. I.G Srikanth and Placement Officer, Shashi Kumar to organize a Resume Building and Interview attending Skill development activity for Engineering students (Host: Final year MBA students).
 - CSE, HOD informed everyone to give a 10-line report and photos of events conducted in the organization to update into SJCIT Website.
 - The principal and Placement Officer, Shashi Kumar Congratulated all Civil students who are placed.
 - The meeting was concluded with remarks by IC Convener.
 - **Members of IC:**

Principal	Dr. G T Raju	Present
Registrar	Mr. Suresha J	Present
Chief Coordinator-IQAC & IC Convener	Dr. B N Shobha	Present
HOD of CSE	Dr. Manjunath Kumar	Present
HOD of ISE	Prof. Satheesh Chandra Reddy	Present
HOD of ME	Dr. Ranganatha	Present
HOD of CV	Dr. Narayana G	Present
HOD of AE	Dr. Deepa M S	Present
HOD of AS	Dr. Madhusudan	Present
HOD of MBA	Dr. I G Srikanth	Present
HOD of Phy	Dr. Rajashekar	Present
HOD of Chem	Dr. Manjunath M N	Present
HOD of Maths	Dr. Srinivasa Reddy Perla	Present
Placements, Manager HRD	Prof Shashi Kumar	Present
Physical Education Director	Mr. Chandan T	Present
Library	Mr. Lohith G. N	Present

B.N. Shobha
30/05/2022
IC Convener
**Chief Coordinator
SJCIT-IQAC**

Devi
Principal
Principal
S.J.C Institute of Technology
Chickballapur-562101