

|| Jai Sri Gurudev ||

## S J C INSTITUTE OF TECHNOLOGY, CHICKBALLAPUR

### IC Meeting 2 Proceedings

Date:14/02/22

- Dr Shobha B.N-Convener of IC meeting addressed the gathering to:
  1. Clearly mention the type of activity- it is webinar/seminar/FDP/workshop/symposium?
  2. Dates and Time of execution must be mentioned.
  3. Activity details should be mentioned properly-Should be specific over a topic.
  4. Mention Online or offline.
- Principal suggested to give proofs -can put 4 photos in one slide and mention number of students participated activity and time taken.

### ECE

- Project Reports of 2 phases got Finalized.
- Principal suggested to Give plan of Execution, Whatever activity committed should be completed and put a column like YES/No. If No -specify the reason for not completing.
- Principal suggested to put Plan of action and Next wee activity to be put in notice boards to remind the faculties.
- Making all 1<sup>st</sup> year faculties to take Design thinking Course is a good initiative taken by Shobha Madam.
- To give good name for Alumini talk was initiated by principal –
- Discussed among HODs to give name for Alumini Talk as -SET (Skill Enhancing Talk)

### MED

- Physical Classes for 3<sup>rd</sup> Sem lateral Entry were started.
- VGST proposal going on.
- FM lab activities were initiated.
- DC meeting to be held on Feb 17<sup>th</sup>.

### CSE

- Submitted NBA Compliance Report.
- Two technical activities planned, not able to execute.
- Faculty members have attended webinars conducted by IIC.
- Awareness about Electives were given.





- Innovation Teaching Methodology to be initiated in vacation.

### **ISE**

- Distinguished Alumini Ms. Rekha Sampangiramaiah, Stanford University gave talk on Data Science & AI.
- Principal Suggested to put distinguished personalities on Notice Boards with Photo.
- Good Statistics were made by Dr Satish Reddy compared to previous meeting.
- Distinguished personalities Talks must be highlighted on Notice boards of departments.

### **CE**

- Sentences must be properly made was suggested by principal.
- Distinguished visitors book has to be maintained - Person attended on what occasion/event, should mention about them was suggested by principal.
- Criteria Wise Files were ready.
- Grievances were taken into consideration like electric problems, IQAC Room painting.

### **AE**

- AFCAT Exam was conducted for 7<sup>th</sup> Sem students.
- Principal Suggested to:
  1. Initiate students to take GATE Exams to all students.
  2. Note how many students registered for NPTEL online courses.
  3. File certificates for all online course activities in department which will be include in monthly report for NAAC.
- Industrial visit is planned.

### **AS**

- Asked for quotation to set up Avionics.
- To initiate admissions, posters were developed for the year 2022-23.
- Shifting of Benches must be made in AS department.
- Principal posted a question to find who will design the infrastructure for Seminar Hall/ Creating Good Acoustics.

### **Chemistry Department**

- Departmental meeting was held on First Internal Progress report for 1<sup>st</sup> year.
- Higher Primary school in Muttur was visited which was good activity.
- Renovation of Aluminum partition was requested to principal.
- Principal suggested to engage the tutorial class as some activity for students.

At least one activity per week.

## Physics Department

- IIC coordinator Dr Rajasekhar coming week organizing an event suggested all to attend.

## Mathematics

- Initiated to prepare chart for Real Life applications module Wise by Faculties.

## Placements

- Principal commented that 4.95-5 Average package is really good.
- 146 placed in ECE.
- Principal suggested to find out a formula -how exactly we can calculate average package.
- We have got greater number of students placed in Single offers.

## Overall Highlights:

1. All HOD's, teaching and non-teaching staffs must attend Mahaswamiji Pattabhishekha at Sriskethra (ACM) on Feb 20<sup>th</sup>, 2022.
2. IA marks finalization.
3. Discussed to conduct daily 1 module test for 3<sup>rd</sup> Sem students -after 3<sup>rd</sup> test in the month of March, so that they can get good marks above 60,70 in final exams.
4. Planning to give 5 tests each module ,1 test and 5 assignments. As per record 3 tests -2 departmental- can consider best of those for finalizing.
5. Progress on HR training is good.
6. Progress on Internships is seen on ECE department.
7. Leave rules-leave applicable type OOD type should be mentioned by HoD's.
8. For Admissions AE has planned for visiting some colleges in North Karnataka and Andra Pradesh and visiting few colleges in Gouribidanur.
9. Ask the students to write reviews in website about their experience in college, like placed students can write to create social awareness about college.
10. Make an activity to Share good academic videos in Facebook and other social medias that increases NERF ranking.

B.S. Srinivas  
14/02/2022  
**Chief Coordinator**  
**SJCIT-IQAC**

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