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|| Jai Sri Gurudev ||  
Sri Adichunchanagiri Shikshana Trust (R)  
**SJC Institute of Technology**  
Chickballapur - 562 101, Karnataka  
VTU Affiliated, AICTE Approved, Accredited by NAAC & NBA (CSE, ECE, ME), Gold Rated by QS I-Guage



Estd : 1986

## INSTITUTION COUNCIL (IC) MEETING - 07

Minutes of the Meeting held on 21<sup>st</sup> March 2022  
Venue: Board Room, Dept of ISE

### Agenda:


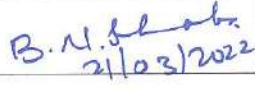
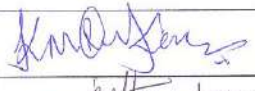
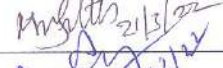
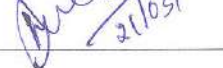
1. Discussion on Tutorial Format
2. Research Activities
3. Student & Faculty Enrichment Programs
4. Parents Meet for FYE
5. Any other academic related matters

The following points were discussed in the meeting:

- Principal formally welcomed all the members and IQAC Chief Coordinator Dr B.N Shobha welcomed Principal, Manager, HoDs and addressed the meeting.
- Tutorial format was proposed by IQAC Chief Coordinator and requested other Department HoDs to give inputs.
- Principal suggested to make tables, reframe, Generalize, aggregate and use short cut methods in tutorials.
- Principal informed to file all the IC meeting proceedings and PPTs to record in IQAC file.
- Principal advised PhD holders to publish post-doctoral publications in Q1/Q2 journals and advised to guide research scholars.
- Principal suggested Aerospace & Aeronautical Engineering departments to conduct State level Science Exhibition and invite students of other institutions to participate.
- Principal advised faculties to organize state level FDPs/STTPs in the institution.
- MBA HoD suggested that Digital Library should be utilized regularly by faculties and students.
- Interaction of Parents with Teachers and Proctors was appreciated by principal which was conducted on 19<sup>th</sup> March Saturday for FYE students.
- Principal informed to add all IQAC activities to website of SJCIT.

- Maths department HoD has initiated a question bank with such a pattern that most of the students can easily learn and clear the Exams.
- Principal reminded that all DHI entries should be regularly updated.
- Meeting was concluded by IC Convener.

**Members of IC:**

Principal	Dr. G T Raju	
Registrar	Mr. Suresha J	
Chief Coordinator-IQAC & IC Convener	Dr. B N Shobha	 21/03/2022
HOD of CSE	Dr. Manjunath Kumar	
HOD of ISE	Prof. Satheesh Chandra Reddy	
HOD of ME	Dr. Ranganath	
HOD of CV	Dr. Narayan G	
HOD of AE	Dr. Deepa M S	
HOD of AS	Dr. Madhusudan	
HOD of MBA	Dr. I G Srikanth	
HOD of Phy	Dr. Rajashekar	
HOD of Chem	Dr. Manjunath M N	 21/3/22
HOD of Maths	Dr. Srinivasa Reddy Perla	 21/03/22
Placement, HR manager	Mr. Sunil Kumar B	
Physical Education Director	Mr. Chandan T	
Guest	Mr. Rangaswamy – Manager, SJCIT	

  
21/03/2022  
IC Convener  
**Chief Coordinator**  
**SJCIT-IQAC**

  
Principal  
**Principal**  
**S.J.C Institute of Technology**  
**Chickballapur-562101**