

|| Jai Sri Gurudev ||

Sri Adichunchanagiri Shikshana Trust (R)

SJC INSTITUTE OF TECHNOLOGY

VTU Affiliated, AICTE Approved, Accredited by NAAC & NBA, Gold Rated by QS I-Gauge

Chickballapur - 562 101, Karnataka



Estd:1986



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INSTITUTION COUNCIL (IC) MEETING - 30

Minutes of the Meeting held on 29th August 2022

Venue: Principal Chamber

Agenda:

1. NAAC IIQA updates
2. Open Electives finalization
3. Excellence Award for teachers
4. Other Academic Matters

The following points were discussed in the meeting:

- Principal formally welcomed Registrar, IC Convenor/IQAC Chief Co-Ordinator, HODs and other members for the 30th IC meeting.
- Dr. Ravikumar M presented NAAC IIQA updates before the IC Committee members.
- Principal informed the following to HODs:
 1. To inform Criteria-wise coordinators to verify the latest NAAC template and if any changes to incorporate the same.
 2. Criteria-wise coordinators to give an executive summary (major significant contributions -max 350 words) for NAAC.
 3. All faculties to go through the revised syllabus of NEP and follow the same seriously.
 4. Social connect and responsibility- AICTE points should be followed as per the revised syllabus.
 5. To discuss about the workload distribution in the 31st IC meeting.
 6. HODs to invite proposals for internships from genuine vendors and on 3rd September Complete Internship Evaluation will be done.
 7. Complete Internship Evaluation should be based on:
 - Technology on demand.
 - Exclusively 15 days training
 - Industrial trip
 - Implementation of that technology
 - Technical paper
 8. All HoDs and faculties to motivate FYE students to get good results.
 9. HODs to select an efficient Internship Coordinator to deal with vendors and students.
 10. Open Electives were finalized.



11. HODs to do unbiased evaluation for selection of teachers for Excellence award based on the procedure and template (excel sheet) given by Principal.
12. 'Excellence Award for Teachers' will be given on account of Teachers Day on Sept 5th 2022.
- Principal informed Mr. Lohith G N and Mr. Chandan T to organize some events for teachers on 5th Sept 2022.
 - The meeting was concluded with remarks and thanks to everyone by the Principal.

➤ **Members of IC:**

Principal	Dr. G T Raju	Present
Registrar	Mr. Suresha J	Present
Chief Coordinator-IQAC & IC Convener	Dr. B N Shobha	Present
HOD of CSE	Dr. Manjunath Kumar B H	Present
HOD of ISE	Prof. Sateesh Chandra Reddy	Present
HOD of ME	Dr. Thygaraj N R	Present
HOD of CV	Dr. Narayana G	Present
HOD of AE	Dr. Deepa M S	Present
HOD of AS	Dr. Madhusudhan S V	Present
HOD of MBA	Dr. I G Srikanth	Present
HOD of Physics	Dr. Rajashekara K M	Present
HOD of Chemistry	Dr. Manjunath M N	Present
HOD of Maths	Dr. Srinivasa Reddy Perla	Present
Placements, Manager HRD	Prof. Shashi Kumar N. V	Present
Physical Education Director	Mr. Chandan T	Present
Library	Mr. Lohith G N	Absent
Other Members	Prof. Manjula K Prof. Chandini A G Mrs. Shilpa	Present

B. N. Shobha
29/08/2022
IC Convener

**Chief Coordinator
SJCIT-IQAC**

Devi
Principal
Principal

**S.J.C. Institute of Technology
Chickballapur-562101.**