



Estd:1986

|| Jai Sri Gurudev ||
Sri Adichunchanagiri Shikshana Trust (R)

SJC INSTITUTE OF TECHNOLOGY

VTU Affiliated, AICTE Approved, Accredited by NAAC & NBA, Gold Rated by QS I-Gauge

Chickballapur - 562 101, Karnataka



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INSTITUTION COUNCIL (IC) MEETING - 31

Minutes of the Meeting held on 5th September 2022

Venue: Principal Chamber

Agenda:

1. Internship for 3rd sem
2. Program-specific courses
3. Result analysis
4. Other Academic Matters

The following points were discussed in the meeting:

- Principal formally welcomed Registrar, IC Convenor/IQAC Chief Co-Ordinator, HODs and other members for the 31st IC meeting.
- Principal informed the following to HODs:
 1. Internship for 3rd sem students should be carried out during 2nd sem vacations.
 2. To utilize senior students /aluminis for training programs offered to 2nd sem students.
 3. To design a course to bridge the gap of 3rd sem, to be offered between 2nd and 3rd sem students in the curriculum with one week duration.
 4. To identify department-level Internship coordinator - to plan for Internships from 12th to 30th October 2022.
 5. Working hours for next odd sem as per NEP:
Option 1: Morning session: 3 hours- 9-10 a.m,10-11a.m, 11a.m-12 p.m., 12 p.m-1p.m - lunch break, Afternoon 1-2 p.m., 2-3 p.m., 3-4 p.m.
Option 2: Morning session: 4 hours- 9-10 a.m,10-11a.m, 11a.m-11.50 p.m.,15 min- break, 12.05 – 12.55 p.m., 45 min break, Afternoon-2 hours.
To be finalized after preparing timetable.
 6. Course codes should be given for program specific courses offered from all departments:
 - Week 1: MS Office (PPT, Excel, Word) - 12/10/2022 to 15/10/2022
 - Week 2: Embedded C -17/10/2022 to 21/10/2022
 - Week 3: Program Specific courses, Report, Assessment-22/10/22 to 24/10/2022
 - From 24th Oct 2022 Online assessments.
 7. NAAC presentation Phase II will start from 12.09.2022.
 8. To instruct 7th sem students, to pay the fees and register by 19th September 2022.
- The meeting was concluded with remarks and thanks to everyone by the Principal.



➤ **Members of IC:**

Principal	Dr. G T Raju	Present
Registrar	Mr. Suresha J	Present
Chief Coordinator-IQAC & IC Convener	Dr. B N Shobha	Present
HOD of CSE	Dr. Manjunath Kumar B H	Present
HOD of ISE	Prof. Sateesh Chandra Reddy	Present
HOD of ME	Dr. Thygaraj N R	Present
HOD of CV	Dr. Narayana G	Present
HOD of AE	Dr. Deepa M S	Present
HOD of AS	Dr. Madhusudhan S V	Present
HOD of MBA	Dr. I G Srikanth	Present
HOD of Physics	Dr. Rajashekara K M	Present
HOD of Chemistry	Dr. Manjunath M N	Present
HOD of Maths	Dr. Srinivasa Reddy Perla	Present
Placements, Manager HRD	Prof. Shashi Kumar N. V	Present
Physical Education Director	Mr. Chandan T	Absent
Library	Mr. Lohith G N	Present
Other Members	Prof. Manjula K Mrs. Shilpa	Present

B. N. Shobha
05/09/2022
IC Convener
Chief Coordinator
SJCIT-IQAC


Principal
Principal
S.J.C. Institute of Technology
Chiekballapur-562101.

