



Estd:1986

SJC INSTITUTE OF TECHNOLOGY

VTU Affiliated, AICTE Approved, Accredited by NAAC & NBA, Gold Rated by QS I-Gauge
Chickballapur - 562 101, Karnataka



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INSTITUTION COUNCIL (IC) MEETING - 34

Minutes of the Meeting held on 26th September 2022

Venue: Principal Chamber

Agenda:

1. NAAC Mock inspection and final SSR submission
2. Orientation for 1st year students
3. Internship for 3rd sem students
4. Other Academic Matters

The following points were discussed in the meeting:

- Principal formally welcomed Registrar, IC Convenor/IQAC Chief Co-ordinator, HODs and other members for the 34th IC meeting.
- Principal informed the following to HODs:
 1. NAAC Mock presentation is scheduled on 29/09/2022.
 2. To finalize and submit NAAC SSR report by 06/10/2022.
 3. To instruct 7th sem students to complete registration process by this Saturday.
 4. Inauguration and orientation programme for FYE students to be organized on 12/10/2022 and also to organize skill development programmes.
 5. To carry out internship for 3rd sem students in line with VTU syllabus. The details are as follows:
 - Week 1: MS Office (PPT, Excel, Word) -12/10/22 to 15/10/22
 - Week 2: C programming -17/10.22 to 21/10/22
 - Week 3: Fundamentals on Program specific courses -22/10/22 to 29/10/22
 - From 31/10/22 - Assessment and report submission
 6. To prepare a plan for 3rd sem internship chart consisting of Master facilitators and coordinators and call the teachers for presentations.
 7. All chairman and chief coordinators are informed to conduct functional committee meeting and submit previous meeting action plan in coming meeting.
 8. Calendar of events for odd sem to be discussed and finalized in coming meeting.
 9. All departments need to submit PAC and DAC meetings report to IQAC Coordinator.

10. Green audit will start from 27/09/22.
 11. 'Ayudha pooja' to be conducted by all departments on 03/10/22 before 10:30 a.m.
 12. All teaching and non-teaching staff to visit Adichunchanagiri Srikshetra on 04/10/22.
- Principal informed IQAC Chief Co-ordinator to prepare College Magazine 'Nandi Taranga' and to be distributed in FYE classes inauguration.
 - Manager HRD, Prof. Shashi Kumar N V discussed placement statistics of 7th sem students.
 - The meeting was concluded with remarks and thanks to everyone by Principal.

➤ **Members of IC:**

Principal	Dr. G T Raju	Present
Registrar	Mr. Suresha J	Present
Chief Coordinator-IQAC & IC Convener	Dr. B N Shobha	Present
HOD of CSE	Dr. Manjunath Kumar B H	Present
HOD of ISE	Prof. Sateesh Chandra Reddy	Present
HOD of ME	Dr. Ranganatha R	Present
HOD of CV	Dr. Narayana G	Present
HOD of AE	Dr. Deepa M S	Present
HOD of AS	Dr. Madhusudhana S V	Present
HOD of MBA	Dr. I G Srikanth	Present
HOD of Physics	Prof. Sanjay V	Present
HOD of Chemistry	Dr. Manjunath M N	Present
HOD of Maths	Dr. Srinivasa Reddy Perla	Present
Placements, Manager HRD	Prof. Shashi Kumar N V	Present
Physical Education Director	Mr. Chandan T	Present
Library	Mr. Lohith G N	Present
Other Members	Prof. Chandini A G Mrs. Shilpa	Present

B. N. Shobha
27/09/2022
IC Convener
Chief Coordinator
SJCIT-IQAC

Devin
Principal
S.J.C Institute of Technology
Chickballapur-562101