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|| Jai Sri Gurudev ||  
Sri Adichunchanagiri Shikshana Trust (R)

# SJC INSTITUTE OF TECHNOLOGY

VTU Affiliated, AICTE Approved, Accredited by NAAC & NBA, Gold Rated by QS I-Gauge  
Chickballapur - 562 101, Karnataka



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## INSTITUTION COUNCIL (IC) MEETING - 35

Minutes of the Meeting held on 6<sup>th</sup> October 2022

Venue: Principal Chamber

### Agenda:

1. NAAC Mock inspection and final SSR submission
2. Orientation program for FYE students
3. Internship for 3<sup>rd</sup> sem students
4. IC presentations
5. Other academic matters

The following points were discussed in the meeting:

- Principal formally welcomed Registrar, IC Convenor/IQAC Chief Coordinator, HODs and other members for the 35<sup>th</sup> IC meeting.
- CSE HOD, Dr. Manjunath Kumar B.H presented '3-weeks Intra-Institutional Internship program' schedule for 3<sup>rd</sup> sem students starting from 12/10/2022 to 29/10/2022.
  - Week 1: Logic building using C
  - Week 2: Microsoft Office tools
  - Week 3: Domain-specific course
- Principal informed the following to HODs:
  1. Second NAAC Mock inspection is scheduled on 10/10/2022.
  2. NAAC Coordinators to modify the required changes and update the data by 8/10/2022.
  3. Orientation programme for FYE students and parents is scheduled on 12/10/2022.
  4. To think about converting research articles into proposals.
  5. To make a poster of achievements by each department and put on notice boards.
  6. To strictly monitor and counsel students of final year to attend all placement training sessions - effective proctoring to be done from 2<sup>nd</sup> year.
  7. Increments are given to all faculties with the blessings of Mahaswamiji.
  8. HODs to address non-placed students and students not attending training.
  9. To inform 7<sup>th</sup> sem students to complete registrations by this Saturday.
  10. To design and wear LOGO - "Namma SJCIT Namma Hemme".

11. To extend for other departments also the '7 days workshop on strengthening practical knowledge for teaching and non-teaching staff'.

- Principal informed CSE HOD to incorporate the changes in internship schedule for 3<sup>rd</sup> sem students.
- Principal informed Physics HOD to deliver a talk on 'Paper publications and its impact' to all faculties.
- Principal informed Maths HOD to organize an FDP on mathematical concepts in MATLAB.
- The meeting was concluded with remarks and thanks to everyone by Principal.
- **Members of IC:**

Principal	Dr. G T Raju	Present
Registrar	Mr. Suresha J	Present
Chief Coordinator-IQAC & IC Convener	Dr. B N Shobha	Present
HOD of CSE	Dr. Manjunath Kumar B H	Present
Dept. of ISE	Prof. Aravinda Thejas Chandra	Present
Dept. of ME	Dr. Thyagaraj N R	Present
HOD of CV	Dr. Narayana G	Present
HOD of AE	Dr. Deepa M S	Present
HOD of AS	Dr. Madhusudhana S V	Present
Dept. of MBA	Dr. G Srinivasa	Present
HOD of Physics	Dr. Rajashekara K M	Present
Dept. of Chemistry	Dr. Sreenivasa K	Present
HOD of Maths	Dr. Srinivasa Reddy Perla	Present
Placements, Manager HRD	Prof. Shashi Kumar N V	Present
Physical Education Director	Mr. Chandan T	Present
Library	Mr. Lohith G N	Present
Other Members	Prof. Manjula K Prof. Chandini A G Mrs. Shilpa	Present

B N Shobha  
06/10/2022  
IC Convener  
Chief Coordinator  
SJCIT-IQAC

  
Principal  
S J C Institute of Technology  
Chickballapur - 562 101