



Estd:1986

|| Jai Sri Gurudev ||
Sri Adichunchanagiri Shikshana Trust (R)
SJC INSTITUTE OF TECHNOLOGY

VTU Affiliated, AICTE Approved, Accredited by NAAC & NBA, Gold Rated by QS I-Gauge
Chickballapur - 562 101, Karnataka



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INSTITUTION COUNCIL (IC) MEETING - 36

Minutes of the Meeting held on 14th October 2022

Venue: Principal Chamber

Agenda:

1. NAAC final presentations
2. Medicinal plants to be planted
3. First Internals for 7th sem
4. Kannada Rajyothsava
5. Other academic matters

The following points were discussed in the meeting:

- Principal formally welcomed Registrar, IC Convener/IQAC Chief Co-ordinator, HODs and other members for the 36th IC meeting.
- Principal appreciated CSE HOD, Dr. Manjunath Kumar B.H and internship coordinators for organizing the '3-week Intra-Institutional Internship program' for 3rd sem students.
- IC Convenor, Dr. Shobha B.N informed concerned coordinators to submit functional committee meeting reports to IQAC.
- Mr. Lohith G N, Library department discussed conducting Kannada Rajyothsava on November 30th 2022.
- Principal discussed on corrections suggested by NAAC experts on all 7 criteria's.
- Principal informed the following to HODs:
 1. Final NAAC presentation is scheduled on 17/10/2022.
 2. To plant medicinal plants on college premises by all HODs.
 3. First Internals for 7th sem is scheduled on 27/10/22, 28/10/22 and 29/10/22.
 4. To strictly inform 7th sem students that 17/10/22 is the deadline to pay fees.
 5. Admission in first round CET- a total of 397 seats are filled and 17 are on the waiting list.
 6. To incorporate corrections for NAAC as suggested by Expert members during NAAC Mock visits.
 7. Last date for freezing SSR is scheduled on 21/10/22.
 8. To educate all students to fill SSS form positively for NAAC.

9. To paste the poster of the list of projects sanctioned under KSCST/VGST/DST for the last 5 years in department corridors and also to give a soft copy of the same to the office by Monday 17/10/22 evening.
 10. To inform faculties to upload study materials, Question banks, assignments, PPTs into website.
 11. Placements training to be scheduled for:
 - 6th sem students - domain-specific training after 6th sem exams.
 - 7th sem – company-specific training at the beginning of 7th sem.
- The meeting was concluded with remarks and thanks to everyone by Principal.

➤ **Members of IC:**

Principal	Dr. G T Raju	Present
Registrar	Mr. Suresha J	Present
Chief Coordinator-IQAC & IC Convener	Dr. B N Shobha	Present
HOD of CSE	Dr. Manjunath Kumar B H	Present
HOD of ISE	Prof. Sateesh Chandra Reddy	Present
HOD of ME	Dr. Ranganatha R	Present
HOD of CV	Dr. Narayana G	Present
HOD of AE	Dr. Deepa M S	Present
Dept. of AS	Dr. M.V Suresh Gowda	Present
HOD of MBA	Dr. I. G Srikanth	Present
Dept. of Physics	Dr. Pushpa N	Present
HOD of Chemistry	Dr. M N Manjunath	Present
Dept. of Maths	Prof. Veena N	Present
Placements, Manager HRD	Prof. Shashi Kumar N V	Present
Physical Education Director	Mr. Chandan T	Present
Library	Mr. Lohith G N	Present
Other Members	Prof. Chandini A G Mrs. Shilpa	Present

B. N. Shobha
14/10/2022
IC Convener
Chief Coordinator
SJCIT-IQAC

Devi
Principal
PRINCIPAL
SJC Institute of Technology
CHICKBALLAPUR-562101