



Estd:1986

|| Jai Sri Gurudev ||
Sri Adichunchanagiri Shikshana Trust (R)

SJC INSTITUTE OF TECHNOLOGY

VTU Affiliated, AICTE Approved, Accredited by NAAC & NBA, Gold Rated by QS I-Gauge
Chickballapur - 562 101, Karnataka



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INSTITUTION COUNCIL (IC) MEETING - 43

Minutes of the Meeting held on 13th December 2022

Venue: Principal Chamber

Agenda:

1. IC meeting presentations -AS/AE/CE/ME/Physics/Chemistry/Maths
2. DHI updates, marks entry
3. State-level exhibition for PU students
4. Kannada Rajyothsava and Kuvempu Janma Dinacharane on 26/12/22
5. Any other academic matters

The following points were discussed in the meeting:


- Principal formally welcomed Registrar, IC Convener & IQAC Chief Co-ordinator, HODs and other members for the 43rd IC meeting.
- Principal informed the following:
 1. HODs to inform Doctorates and other faculty members pursuing PH. D to publish papers in Quality journals.
 2. IC Convener to give time limit for each department of about 10 minutes for presenting the activities planned and executed every fortnight.
 3. HODs to strictly inform faculty members to complete the marks entry in DHI software and send the progress report of students after each test.
 4. Principal informed HOD of ME, Dr. Thyagaraj N R in coordination with Civil department to organize a State-level exhibition exclusively for P U students.
 5. HODs to inform faculties to deliver a talk on certification courses they have completed.
 6. HODs to inform faculty members to complete Design Thinking NPTEL course as compulsory.
 7. HODs to instruct faculties to behave professionally with students in campus.
 8. HODs to inform students to come with HR Dress code.
 9. HODs to plan for admissions of next year for 2023-2024 batch.
- IC Convener & IQAC Chief Co-ordinator, Dr. B N Shobha informed all departments heads to complete last semester Newsletters.
- Principal informed Mrs. Shilpa to call for a meeting on account of celebration of 'Kannada Rajyothsava and Kuvempu Janma Dinacharane to be organized on 26/12/22.

➤ The meeting was concluded with remarks and thanks to members by Principal.

➤ **Members of IC:**

Principal	Dr. G T Raju	Present
Registrar	Mr. Suresha J	Present
HOD of ECE	Dr. B N Shobha	Present
HOD of CSE	Dr. Manjunath Kumar B H	Present
HOD of AI & ML	Dr. Vikas Reddy S	Present
Dept. of ISE	Prof. Abdul Kadhar	Present
HOD of ME	Dr. Thyagaraj N R	Present
HOD of CV	Dr. Narayana G	Present
HOD of AE	Dr. Deepa M. S	Present
HOD of AS	Dr. Madhusudan S V	Present
HOD of MBA	Dr. I G Srikanth	Present
HOD of Physics	Dr. Rajashekara K M	Present
HOD of Chemistry	Dr. M N Manjunath	Present
HOD of Maths	Dr. Sreenivas Reddy Perla	Present
Placements, Manager HRD	Prof. Shashi Kumar N V	Present
Physical Education Director	Mr. Chandan T	Absent
Library	Mr. Lohith G N	Absent
Other Members	Prof. Chandini A G [ECE dept.] Mrs. Shilpa	Present

B N Shobha
13/12/2022
IC Convener
Chief Coordinator
SJIT-IQAC


Principal
Principal
S.J.C. Institute of Technology
Chickballapur-562101.