

|| Jai Sri Gurudev ||
SJC INSTITUTE OF TECHNOLOGY, CHICKBALLAUR

PROPOSED GOVERNING BODY

Sl. No.	Name	Designation	Role	Category
1.	Paramapoojya Jagadguru Sri Sri Sri Dr. Nirmalanandanatha Mahaswamiji	President Sri Adichunchanagiri Shikshana Trust (R.)	Chairperson	Head of the Parent Body
2.	Poojya Sri Sri Mangalanatha Swamiji	Secretary Sri Adichunchanagiri Mahasamsthana Shakha Math, Chickballapur	Member	Nominees of the Parent Body
3.	Sri D Devaraj	Trustee Sri Adichunchanagiri Shikshana Trust (R.)	Member	
4.	Dr. K Govindaraj	Member of Legislative Council, GoK	Member	
5.	Dr. K P Srinivas Murthy	Medical Practitioner Murthy Nursing Home Chickballapur	Member	
6.	Sri Anil G V	Co-Founder Pinnacle PVR	Member	
7.	Dr. Narayana G	Prof. & HOD Dept. of Civil Engg., SJCIT	Member	Teachers of the College 2 members
8.	Dr. Bharathi M	Prof. & HOD Dept. of Computer Science & Design, SJCIT	Member	
9.	Dr. N S Ramegowda	CEO Sri Adichunchanagiri Shikshana Trust(R.)	Member	Administrative Officer / Administrative Staff of the College 1 member
10.	Sri Prashanth Prakash	Co-founder & Partner Accel	Member	Educationist / Industrialist 1 member
11.	To be nominated by GoK (Request submitted)		Member	State Government Nominee 1 member
12.	To be nominated by VTU (Request submitted)		Member	University Nominee 1 member
13.	Dr. G T Raju	Principal, SJCIT	Member Secretary	Principal of College 1 member




PRINCIPAL
SJC Institute of Technology
CHICKBALLAPUR-562101


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9.	Dr. N S Ramegowda	CEO Sri Adichunchanagiri Shikshana Trust(R.)	Member	Administrative Officer / Administrative Staff of the College
10.	Sri Prashanth Prakash	Co-founder & Partner Accel	Member	Educationist / Industrialist
11.	Dr. B Sadashive Gowda	VTU Academic Senate Member, Dean Faculty of Engineering, VTU, Belagavi, & Principal, Vidya Vardhaka College of Engineering, Mysuru.	Member	University Nominee
12.	Dr. B P Harish	Professor & Chairman, Dept. of ECE, UVCE, Bangalore	Member	State Government Nominee
13.	Dr. G T Raju	Principal, SJCIT	Member Secretary	Principal of College


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SJC Institute of Technology, Chickballapur
Proposed Academic Council

Sl. No.	Name	Designation	Role	Category
1.	Dr. G T Raju	Principal	Chairman	The Principal (Chairman)
2.	Dr. Narayana G	Prof. & HOD, Dept. of CE	Member	All the Heads of the Departments in the Autonomous College
3.	Dr. Thyagaraj N R	Prof. & HOD, Dept. of ME	Member	
4.	Dr. C Rangaswamy	Prof. & HOD, Dept. of ECE	Member	
5.	Dr. Manjunath Kumar B H	Prof. & HOD, Dept. of CSE	Member	
6.	Dr. Bharathi M	Prof. & HOD, Dept. of CSD	Member	
7.	Dr. Nagaraj G	Prof. & HOD, Dept. of AI&DS	Member	
8.	Dr. Deepa M S	Prof. & HOD, Dept. of AE	Member	
9.	Dr. Madhusudhana S V	Prof. & HOD, Dept. of ASE	Member	
10.	Dr. Vikas Reddy S	Prof. & HOD, Dept. of AI&ML	Member	
11.	Dr. Srinivas K	Prof. & HOD, Dept. of Chemistry	Member	
12.	Dr. K M Rajashekar	Prof. & HOD, Dept. of Physics	Member	
13.	Dr. Sreenivas Reddy Perla	Prof. & HOD, Dept. of Maths	Member	
14.	Dr. I G Srikanth	Prof. & HOD, Dept. of MBA	Member	
15.	Prof. Satheesh Chandra Reddy	Prof. & HOD, Dept. of ISE	Member	
16.	Prof. Shashikumar N V	TPO, Dept. of HRD	Member	
17.	Sri Lohith G N	Librarian, Central Library	Member	
18.	Sri Chandan T	Physical Education Director	Member	
19.	Dr. S Bhargavi	Professor Dept. of ECE, SJCIT	Member	Four teachers of the Autonomous College representing different categories of teaching staff by rotation on the basis of seniority of service in the College
20.	Dr. Bhanumathi S	Associate Professor Dept. of ISE, SJCIT	Member	
21.	Dr. Chandramohan H K	Associate Director BGS R&D Centre, SJCIT	Member	
22.	Dr. Pushpa N	Assistant Professor Dept. of Physics, SJCIT	Member	
23.	Dr. Manjunath H S	Deputy Commissioner of Income Tax, Govt of India	Member	Not less than four experts/academicians from outside the Autonomous College representing such areas as Industry, Commerce, Law, Education, Medicine, Engineering, Sciences, etc., are to be nominated by the Governing Body.
24.	Dr. Keshava Munegowda	Vice President, SecDB Engineering at Goldman Sachs	Member	
25.	Dr. Ganga Reddy C	Operations Director, Engg. R&D services at HCL Technologies	Member	
26.	Mr. Ravichandra G	CEO, Pinnacle Prime Constructions Pvt. Ltd.	Member	
27.	To be nominated by VTU (Request submitted)			Three Nominees of the University, not less than Professors.
28.	Dr. Deepa M S	Prof. & HOD, Dept. of AE	Member	The Controller of Examination of the Autonomous College
29.	Dr. Manjunath Kumar B H	Prof. & HOD, Dept. of CSE	Member Secretary	A faculty member nominated by the Principal

[Signature]

[Signature]
PRINCIPAL
SJC Institute of Technology
CHICKBALLAPUR-582101
[Date] 21/8/24

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Academic Council

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2.	Dr. Thyagaraj N R	Prof. & HOD, Dept. of ME	Member	All the Heads of the Departments in the Autonomous College
3.	Dr. C Rangaswamy	Prof. & HOD, Dept. of ECE	Member	
4.	Dr. Manjunath Kumar B H	Prof. & HOD, Dept. of CSE	Member	
5.	Dr. Bharathi M	Prof. & HOD, Dept. of CSD	Member	
6.	Dr. Nagaraj G	Prof. & HOD, Dept. of AI&DS	Member	
7.	Dr. Deepa M S	Prof. & HOD, Dept. of AE	Member	
8.	Dr. Srinivas K	Prof. & HOD, Dept. of Chemistry	Member	
9.	Dr. K M Rajashekar	Prof. & HOD, Dept. of Physics	Member	
10.	Dr. Bhanumathi S	Prof. & HOD, Dept. of ISE	Member	
11.	Dr. I G Srikanth	Prof. & HOD, Dept. of MBA	Member	
12.	Dr. Madhusudhana S V	Asso. Prof. & HOD, Dept. of ASE	Member	
13.	Dr. Vikas Reddy S	Asso. Prof. & HOD, Dept. of AI&ML	Member	
14.	Dr. Sreenivas Reddy Perla	Asso. Prof. & HOD, Dept. of Maths	Member	
15.	Dr. Jamun Kumar S	Asso. Prof. & HOD, Dept. of CE	Member	
16.	Sri Shashikumar N V	TPO, Dept. of HRD	Member	
17.	Sri Lohith G N	Librarian, Central Library	Member	
18.	Sri Chandan T	Physical Education Director	Member	
19.	Dr. S Bhargavi	Professor Dept. of ECE, SJCIT	Member	Four teachers of the Autonomous College representing different categories of teaching staff by rotation on the basis of seniority of service in the College
20.	Sri Satheesh Chandra Reddy	Associate Professor Dept. of ISE, SJCIT	Member	
21.	Dr. Chandramohan H K	Research Associate BGS R&D Centre, SJCIT	Member	
22.	Dr. Pushpa N	Assistant Professor Dept. of Physics, SJCIT	Member	
23.	Dr. Manjunath A N	Deputy Director, National Academy of customs, Indirect Taxes & Narcotics, Palasamudram, Sathyasai District, Andhrapradesh	Member	Not less than four experts/academicians from outside the Autonomous College representing such areas as Industry, Commerce, Law, Education, Medicine, Engineering, Sciences, etc., are to be nominated by the Governing Body.
24.	Dr. Keshava Munegowda	Vice President, SecDB Engineering at Goldman Sachs	Member	
25.	Dr. Ganga Reddy C	Associate Vice-President at HCL Technologies	Member	
26.	Mr. Ravichandra G	CEO, Pinnacle Prime Constructions Pvt. Ltd.	Member	
27.	Dr. K N Subramanya	VTU Academic Senate Member, Principal RV College of Engineering, Bengaluru	Member	Three Nominees of the University, not less than Professors.
28.	Dr. N Chikkanna	VTU Academic Senate Member, Professor, Dept. of Aerospace Engineering, Post Graduate Centre of VTU, Muddenahalli,	Member	
29.	Dr. H S Jayanna	Professor & Dean, Dept. of Information Science & Engineering, Siddaganga Institute of Technology Tumkur – 572 103	Member	
30.	Dr. Deepa M S	Prof. & HOD, Dept. of AE	Member	The Controller of Examination of the Autonomous College
31.	Dr. Manjunath Kumar B H	Prof. & HOD, Dept. of CSE	Member Secretary	A faculty member nominated by the Principal
32.	Dr. H.C. Nagaraj	Principal, NMIT, Bengaluru	Special Invitee	
33.	Dr. Sreenivasa Ramanujam K	Technology, Software & Services Business at Tata Consultancy Services	Special Invitee	


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|| Jai Sri Gurudev ||
Sri Adichunchanagiri Shikshana Trust (R.)
SJC INSTITUTE OF TECHNOLOGY
An Autonomous Institution under VTU from 2024-25
AICTE Approved, Accredited by NAAC with A+ Grade & NBA (CSE, ISE, ECE, ME, CV & AE), Gold Rated by QS I-Gauge
P.B. No.20, B.B Road, Chikkaballapur - 562 101, Karnataka



www.sjcit.ac.in

Internal Quality Assurance Cell (IQAC)

Functional Committees and Responsibilities

- Various committees have been formed in order to decentralize and distribute the roles & responsibilities for smooth functioning of the Academic & Administrative process.
- The Chair/Convener/Coordinator of each committee will be responsible to convene the meeting frequently among the members to discuss the issues/plan of action/action taken & also to maintain the related documents & meeting proceedings.
- The Chair/Convener/Coordinator shall take appropriate remedial actions based on the nature of the issues that arise under the purview of respective committees. If there are any unresolved issues & required the attention of the Management, it has to be promptly brought to their notice for further necessary action.

Sl. No.	Name of the Committee	Members	Roles & Responsibilities	Frequency of the Meeting (Minimum)
1.	Discipline Committee	1. Dr. Srinivas Reddy Perla, HOD, Maths- Chairman 2. College level committee members 3. Department level committee members	- To oversee and monitor the overall discipline of students in the college, and review it periodically. - To take decisions and actions related to indiscipline activities of the students in the college as and when required	Once in a month
2.	Anti Ragging Committee	1. Dr. G Narayana, Dean Student Welfare, Chairman 2. Dr. Sreenivasa K, Chemistry 3. Dr. Nataraj S N, AE 4. Dr. Nandini, ISE 5. Dr. Mamatha K S, Chemistry 6. Circle Inspector, Chikkaballapur 7. Sub Inspector, Rural Police Station 8. Student Representative	- Anti-Ragging Committee will be the Supervisory and Advisory Committee in preserving a Culture of Ragging Free Environment in the college Campus. - The Anti-Ragging Squad- office bearers will work under the Supervision of Anti Ragging Committee and to engage in the works of checking places like Hostels, Buses, Canteens, Classrooms and other places of student congregation. - Anti-Ragging Committee will be involved in designing strategies and action plan for curbing the Menace of Ragging in the college by adopting array of activities.	3 months once Need based

3.	Anti Ragging Flying Squad	1. Sri Ravindra M V, CED Chairman 2. Dr. Veena S, ECE 3. Dr. Ambika L G, ISE 4. Dr Ravikiran, ECE 5. Sri Srinivas Murthy, CSE 6. Dr Yogaraj, ISE 7. Sri Vinod Kumar R, MED 8. Sri Srinivas G M, AED 9. Ms. Dhanalakshmi E, Maths	• Anti-Ragging Squad will be working under the Monitoring of Anti Ragging Committee and will seek advice from the Anti-Ragging Committee. • The functions of Anti-Ragging Squad will be to keep a vigil and stop the incidences of Ragging, if any, happening / reported in the places of Student aggregation including, Classrooms, Canteens, Buses, Grounds, Hostels etc. • The Squad will also educate the students at large by adopting various means about the menace of Ragging and related Punishments there to. • A gamut of positive reinforcement activities are adopted by Anti-Ragging Squad for orienting students and molding their personality for a better cause. They shall work in Consonance and Guidance of Anti Ragging Committee.	3 months once Need based
4.	Internal Quality Assurance Cell (IQAC)	1. Dr. G T Raju, Principal, Chairman 2. Dr. Anil G V, G C member	• Development of quality benchmarks/parameters for various academic and administrative activities of the institution and carry out the gap	3 months once Need based

		3. Dr. Manjunath Kumar B H, Dean Academics 4. Dr. Deepa M S, Controller of examinations 5. Sri. G R Rangaswamy, AO 6. Dr. Thyagaraj N R, IQAC Coordinator 7. All HODs - Members 8. Dr. S. Bhargavi, ECE - Convener 9. Dr. Ravikumar M, ASE - NAAC Incharge 10. Dr. Srihari M R, CSE - Member 11. Dr. Nandini L, ISE - Member 12. Dr. Srinivasa G, MBA, Member 13. Smt. Sharadha S A, CED- Member 14. Smt. Veena N, Maths- Member 15. Ms. Varshitha B M, Student Representative- Member 16. Dr. Rajan M A, Industrialist, Member 17. Mr. Sharanappa S Yarnal, Employer - Member	analysis for SJCIT • Facilitating the creation of a learner- centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process carrying out periodic check of course outcome attainment and action taken from each faculty and its mapping on to POs, PEOs. • Monitor the action taken by departments on feedback response from students, parents and other stakeholders on quality-related institutional processes; • Dissemination of information on various quality parameters of higher education; • Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles; • Documentation of the various programmes / activities leading to quality improvement; • Acting as a nodal agency of the	
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		18. Dr. Parameshachari B D, Local Society(IEEE) 19. Dr. Rangnath Gowda, Parent- Member 20. Mr. Somashekar C B, Alumni- Member	Institution for coordinating quality-related activities, including adoption and dissemination of best practices; • Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality; • Development of Quality Culture in the institution; • Preparation of the Annual Quality Assurance Report (AQAR) and submit to NAAC.	
5.	Students Grievance Redressal Cell	1. Dr. G T Raju, Principal, Chairman 2. Sri. G R Rangaswamy, AO, Member 3. Dr. Manjunath Kumar B H, Dean-Academic, Member 4. Dr. Thyagaraj N R, HOD-MED, IQAC Coordinator, Member 5. Dr. Rangaswamy, HOD-ECE, Member Secretary	• To develop an organizational framework to resolve Grievances of Students. • To provide the Students access to immediate, hassle free recourse to have their Grievances redressed. • To enlighten the Students on their duties and responsibilities. • To establish structured interactions with Students to elicit information, academic and administrative process on their expectations. • To institute a monitoring mechanism to	3 months once Need based

		7. Dr. Deepa M S, COE, HOD-AE, Member 8. Sri Manjunath Reddy, Senior Advocate, Legal Advisor 9. Dr. Bharathi M, HOD-CSD, Member 10. Prof. Satheesh Chandra Reddy, Member 11. Dr. S V Madhusudhana, HOD-ASE, Member 12. Mr. Mallikarjuna Reddy, 7th Sem-ECE, Student Member 13. Ms. Chinmyi T C, 5th Sem-CSE 14. Sri Harish Kumar D, Police Sub-Inspector, Member	oversee the functioning of the Grievance Redressal Policy.	
6.	Anti- Sexual Harassment Committee	1. Dr. Bharathi M, CSD, Chairman 2. Dr. Ambika L. G, ISE, Coordinator 3. Dr. Nandini L, MBA, Member 4. Dr. Pushpa N, Phy, Member 5. Smt. Sharda S A, CED, Member 6. Student Representative 7. All HODs	• To provide conciliation to settle the matter between her and the respondent. • Conduct inquiry within the time frame (90 days) as prescribed in the Act. • Prepare inquiry and settlement reports & submit the same to the Director. • Ensure confidentiality in conciliation proceedings and conducting inquiry as well as in keeping records.	Need based

7.	Alumni Association Committee	1. Dr. G T Raju, Principal, Chairman 2. Sri. G R Rangaswamy, Member-Secretary 3. Prof. Satheesh Chandra Reddy, ISE 4. Dr. Madhusudhana S V, ASE 5. Dr. I G Srikanth, MBA 6. Prof. Shashi Kumar N V, HRD	• To maintain alumni data base, ensure alumni meetings, establish alumni interaction, to promote alumni awareness engagement and commitment to the Institute, support a strong relationship between the alumni association and current students.	6 months once
8.	Hostel Committee	1. Dr. G T Raju, Principal, Chairman 2. Sri. G R Rangaswamy, AO, BH Chief Warden 3. Prof. Anil Kumar R, ECE, BH Deputy Warden 4. Dr. Thyagaraj N R, Coordinator-IQAC, Member 5. Dr. Rangaswamy HOD-ECE Member 6. Mr. Kiran K M, Inspection Engineer, Member. 7. Sri. Rangaswamy G R, AO, GH Chief Warden	• To plan and monitor the maintenance of all the infrastructure facilities concerned with the Hostel • To supervise all facilities/amenities and their up keep, receive complaints from students, redress of grievances etc. • To control, counsel the behavior of students in the hostel, monitor study schedules and patterns, etc. • To plan for all the infrastructure facilities required as per • Responsible for proper maintenance of the lodging and boarding facilities of the hostel and for smooth running of the hostel	3 months once

		8. Dr. Deepa M S, HOD-AE, GH Member 9. Dr. Bharathi M, HOD-CSD, GH Member	Responsible for the receipts and the payments of the hostel.	
9.	Library Committee	1. Dr. Manjula K, ECE Coordinator 2. Mr. Lohith, Librarian 3. Department Level Library Coordinator 4. All HODs	- The Library Committee provides a forum for discussion of matters relating to the Library and its services. - To decide and adopt policies to govern the management and programme of the library. To prepare the annual budget, rules and regulations of the library. - The committee also looks into students complains, if any. - The Library Committee is a standing committee of the Academic Council.	3 months once
10.	Canteen Committee	1. Dr. C Rangaswamy, ECE Coordinator 2. Sri. G R Rangaswamy, AO, Member 3. Dr. Murthy S V N, CSE 4. Sri Kiran K M, CE 5. Ms. Vathsala M N, CE 6. Student representative from each dept.	- To supervise, take steps for the maintenance of canteen facilities with hygiene - To maintain and control the quality of food supplied in the canteen - To modernize the canteen equipment and cooking procedures - To plan for all the infrastructure facilities required as per norms	6 months once

11.	Career Guidance Cell	1. Prof. Shashi Kumar N V, TPO, Coordinator 2. Dr. Ravi Kumar T R , MED 3. Sri Ravindra Kumar, ECE 4. Sri Narendra Babu, CSE 5. Dr. Aravinda Thejas Chandra, ISE 6. Sri Sathish Y A, CED 7. Dr. Nagesh D, AE 8. Sri Naresh D C, ASE	• Collects and maintains the students database for the purpose of HR activities • Does the training need analysis for all third year students. Based on the same, plans for imparting the necessary skills such as soft skills, hard skills and technical skills. • Responsible for identifying placement opportunities across reputed organizations. • Arrange for interaction with industry and bridge the gap between Institute and industry. • Arranges for better conduct of industry – specific Training programmes • Assists companies in the recruitment process by conducting interviews, group discussions, written tests etc. in the Campus. • Arranges the special sessions for providing the contemporary trends and development in the technologies and tools to the students • The Training and placement Cell	3 months once Need based
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			conducts lectures on personality development communication skills and conduct mock sessions for improving presentation skills. • Plan, designs, and imparts Soft skills to the students. • Plan, designs and imparts personality development to the students. • Plan, designs and implements finishing schools to the students. • Coordinates with Training Officer for identifying the training requirements related to Soft and communication skills	
12.	Student Welfare Committee	1. Prof. Satheesh Chandra Reddy, ISE, Chairman 2. Dr. Manjunath Kumar B H, Dean-Academics 3. Sri Ravi Kiran B, CE	• Coordinating problems in the distributions of BC, MBC, SC/ST scholarship to the deserving candidates. Monitoring student's facilities, organizing financial support to deserving students.	6 months once
13.	Transportation Committee	1. Sri. Sathish Y A, CED, In-charge 2. Sri. G R Rangaswamy, AO 3. Mr. Byrappa, Transport section	• To organize route schedule, to monitor maintenance of vehicles, liaison with Government, to address issues related to man power	6 months once Need based
14.	College Internal Complaints Committee (CICC)	1. Dr. Deepa M S, HOD-AE, Chairman	• Creates awareness about the internal complaint committee among the	6 months once Need based

		2. Dr. Savitha M, ECE, Coordinator 3. Dr. Bhanumathi S, ISE, Member 4. Smt. Bhavya S, CED, Member 5. Smt. Chetara , ECE, Member 6. Smt. Shilpa K S, Office, Member 7. Student Representative 8. Mr. Venkat Reddy R, NGO, Member	Institute academic and administrative units. • Promotes effective communication and collaboration among those responsible for complaints • Ensures that the complainant and witnesses are not victimized or discriminated because of their complaint. • Encourages an open-dialogue with the complainant from the committee members. • Monitors emerging complaint trends and circulate the information as needed. • Serves as a resource in developing or improving complaint related processes. • Works with the University Policy Review Committee to ensure proper reporting of the complaints and their follow-up procedures. • Makes recommendations to senior management as to any resources or actions required for Institute compliance.	
15.	Central Mentoring-Cum-Counselling Committee	1. Dr. Thyagaraj N R, MED, Chairman	• To support the students in molding their character with self-confidence.	6 months once Need based

		2. Dr. Manjunath Kumar B H, Dean-Academics, Member 3. Dr. Deepa M S, COE, Member 4. Dr. Rangaswamy C, ECE, Member 5. Prof. Satheesh Chandra Reddy, ISE, Member 6. Mr. Chandan T, PED, Member 7. Mr. Lohith G.N, Librarian, Member 8. Prof. Sridhar J, MED, Member	- To de-stress the students by listening their problems and suggest solutions. - To conduct periodical meetings to address issues related to student academics. - To counsel and mentor the specific case of students for academic improvement, career advancement and overall development. - To review the counseling process conducted by faculty.	
16.	Internal Committee for the Students with disabilities	1. Dr. Ravi Kumar M, ASE, Coordinator 2. Dr. S. Bhargavi, ECE, Member 3. Sri Prasanth Reddy, Parent	To take care of day to day needs of differently able persons as well as for implementation of the schemes existing and to be devised in future.	Once in a year
17.	Accreditation (NBA/NAAC) Committee	➤ College level NBA Coordinators 1. Dr. Deeepa M S, HOD-AE 2. Dr. Manjunath Kumar B H, Dean -Academics 3. Department level NBA Coordinators ➤ College level NAAC Coordinator 1. Dr. Ravi Kumar M, ASE 2. Department level NAAC Coordinators	- To apply for NAAC/NBA certification. - To conduct periodical review meetings to monitor the progress of NAAC/NBA certification work. - To attend the seminars/conferences related to NAAC/NBA certification. - To organize training programmes for staff members by external resource persons to create awareness about	3 months once Need based

			NAAC/NBA certification. Periodically reviewing the updation of NBA/NAAC related activities in the college.	
18.	College Website and Internet maintenance Committee	1. Dr. Manjunath Kumar B H, HOD-CSE, Chairman 2. Department Level Coordinator 3. Mr. Syed Imdad, System administrator	- To maintain and update the contents in the college website periodically. - To promote news, events related to college in the website regularly.	2 months once Need based
19.	Central Computing Facility & Computer Maintenance Committee	1. Dr. Manjunath Kumar B H, HOD-CSE, Chairman 2. Dr. Bharathi M, HOD, CSD 3. Dr. Nagaraj G, HOD, AI&DS 4. Mr. Surendranatha Reddy, CSE 5. Mr. Syed Imdad, System administrator	- To provide central computing facility for the first year students - To maintain all the computers, LCD Projectors, Printers in the college	6 months once
20.	University Examination Committee	1. Dr. Suresh Gowda M V, ASE, Chairman 2. Dr. Sreenivasa Reddy Perla, ACOE 3. Dr. Murthy S V N, CSE 4. Mr. Krishnappa, Exam Section	To conduct and monitor the University Examinations as per the time table systematically with proper arrangements	Need based

21.	Internal Examination Committee	1. Dr. Deepa M S, COE-Chairman 2. Dr. Thyagaraj N R, IQAC 3. Test Coordinators of the all the departments	To conduct and monitor the three periodical tests as per the schedule systematically with proper arrangements	Once in a semester
22.	Signboard In charge/ Power supply, Generator, UPS, A/Cs Maintenance Committee & Estate Maintenance Committee	1. Dr. Jamun Kumar, HOD-CED, Chairman 2. Prof. Kiran K M, CED 3. Sri Srinivas, Site Engineer	- To install signboards in the college as and when required - To monitor and maintain the Power supply, Generators, UPSs, A/Cs available in the college and hostels. - To do works related to campus cleaning, gardening and do the maintenance work (including carpentry and plumbing works) of all buildings in the college and hostel premises.	6 months once Need based
23.	Publicity & College News Promotion Committee	1. Prof. Narendra Babu C, CSE, Coordinator 2. Dr. K M Rajashekar, HOD, Phy. 3. Dr. Pushpa N, Phy. 4. Dr Manjunath Naik, MBA 5. Sri Sathish Y A, CE	- To send advertisements, news items to the newspaper about the college or events organized in the college. - To bring press reporters to the college functions through invitations or by phone. - To make promotional activities about the college in the newspaper and website.	Event based
24.	Purchase Committee	1. Secretary, Sri Adichunchanagiri Shakha Math, Chickballapur branch	To make arrangements for purchase of the equipments/items/devices required by any department in the college as per	3 months once Need based

		2. Dr. G T Raju, Principal 3. Sri. G R Rangaswamy, AO 4. All the Head of Departments	the guidelines. - After receiving the item /device/equipment in good quality, make arrangements for payment. - To make arrangements for servicing/repairing of faulty items/devices/equipments.	
25.	Central Time-table Committee	1. Dr. Bharathi M, HOD-CSD, Chairman 2. Dr. K N Manjunath, MED, Coordinator 3. Department level Time Table coordinators	- To coordinate the time table preparation for first year classes at college level in consultation with HODs in every semester. - To prepare master time table of the college during every semester	Once in a semester
26.	Security Committee	1. Sri. G R Rangaswamy, AO 2. Deputy Warden 3. Residential Warden 4. Supervisors	To maintain duty chart of securities in the Academic Blocks, Boys Hostel, Girls Hostel and in College Main Gate	3 months once
27.	Professional Societies Activities: ISTE,CSI,IEEE/IETE Committee	1. Dr. Manjunath Kumar B H, HOD-CSE, Chairman 2. Dr. Chandra Mohan H K, MED, Member 3. Dr. Ravikiran, ECE, Member	- To promote ISTE/CSI/IEEE/IETE memberships among students in the college. - To conduct mini project competition for all second/third year students during even semester in every year	6 months once

28.	AICTE – Approval and VTU-Affiliation process Committee	1. Dr. Nagaraj G, HOD-AI&DS, Chairman 2. Mr. Surendranatha Reddy B, System Admin, CSE	• To do works related to AICTE Approval and VTU Affiliation process	Need based
29.	Research Council	1. Dr. Chandra Mohan H K, MED, Coordinator 2. Dr. Bhaskar S, ECE 3. Dr. Srinivas B , CSD 4. Dr. Praveen N, MED 5. Dr. Harish H V, ASE 6. Dr. Murthy SVN, CSE 7. Dr. Madhu K S, AED 8. Dr. Shashikumar, CED	• To review the Research and Development activities of the college each year and make suggestions for further improvements	3 months once
30.	Academic Calendar Committee	1. Dr. Manjunath Kumar B H, Dean-Academics 2. Dr. Thyagaraj N R, IQAC Coordinator 3. All the Head of Departments	• To prepare and publish the academic calendar at the beginning of every semester.	Once in a semester
31.	College Magazine Committee	1. Dr. I G Srikanth, HOD-MBA, Chairman 2. Department level Coordinators	• To prepare and publish College Annual Magazine at the end of every academic year.	Once in a semester
32.	NSS/NCC Committee	➤ NSS Committee 1. Dr. Ravikumar T R, MED, Chairman	• To conduct NSS related activities in the college.	3 months once

		2. Dr. Veena S, ECE 3. Department level Coordinators (NSS) ➤ NCC Committee 1. Dr. Murthy SVN, CSE	To conduct NCC related activities in the college.	
33.	Institute Innovation Council, IPR and Entrepreneur Development Cell	1. Dr. G T Raju, Principal, Chairman 2. Dr. Manjunath Kumar B H, Dean-Academics 3. Dr. Thyagaraj N R, IQAC 4. Dr. Bhaskar S, ECE 5. Dr. Chandramohan, BGS R&D 6. Dr. Pranjala Tiwari, ECE 7. Department level Coordinators	- To promote Innovation culture at Institute level - To assist in IPR related services - To promote and conduct EDC related activities in the college To support and sustain Startups at Institute Level	3 months once
34.	Cultural Activities Committee	1. Prof. Chowdappa N R, Maths, Chairman 2. Mr. Lohith G N, Library 3. Ms. Vathsala, CE 4. Mrs. Rashmi K A, CSE 5. Mrs. Supriya B V, ASE 6. Department level Cultural Coordinators	To conduct cultural activities in the college during College Day and during other events. To accompany with students for cultural events to be organized in other colleges/Universities	Need based
35.	Sports Committee	1. Dr. Murthy S V N, CSE Chairman	To promote and develop sports activities in the college among students and staff	3 months once

		2. Mr. Chandan T, PED 3. Dr. Nandini, ISE 4. Dr. Veena S, ECE 5. Dr. Manjunath Siddappa, ECE 6. Ms. Anitha C, ECE 7. Department level Sports Coordinators	members. To organize intra-college and inter-college sports events in the college. To accompany with students for sports events to be organized in other colleges	
36.	Planning Committee	1. Dr. Manjunath Kumar B H, Dean-Academics- Chairman 2. Dr. Thyagaraj N R, IQAC 3. Dr. Madhusudhana S V, ASE 4. Dr. Chandramohan H K, R&D 5. Dr. Bhargavi S, ECE 6. Dr. Bhanumathi S, ISE 7. Dr. Nagesh D, AE 8. Dr. Chandrashekara K N, CHE 9. Dr. Veena N, Maths	- To make a planning of academic/co-curricular/extra-curricular activities for the forthcoming semester/academic year. As well, to review the activities of the previous semester/year and make recommendations to the Principal/CAO/Management for further improvement. - To overview the financial viability of the college in each financial year and based on the report of the auditor it will make suggestions /recommendations to the Principal/CAO/Management about further facilities/amenities/laboratories to be included in the forthcoming semester/year.	6 months once

37.	Admission Committee	1. Dr. G T Raju, Principal, Chairperson 2. Sri. G R Rangaswamy, AO, Convener 3. Prof. Narendra Babu C, CSE, Coordinator 4. Dr. Thyagaraj N R, IQAC, Member 5. Dr. Manjunath B C, Physics, Member 6. Sri Shivaram, FDC, Member 7. All the Head of Departments	• To promote admission related activities throughout the year • Design, Plan and implement college Brand Building Activities Present ideas, mechanisms, tools and techniques to improve admissions	6 months once
38.	SEED	1. Dr. Vikas Reddy S, HOD-AI&ML, Chairman 2. Sri Naresh D C, ASE 3. Sri. Siva J, AED 4. Sri Vinod Kumar R, MED 5. Dr. Ravikiran R, ECE 6. Sri Ravindra M V, CED 7. Dr. Ambika L G, ISE 8. Dr. Padmavathi S M, MBA	• To mentor students to accomplish their ambition of being results oriented. • To instill in students the discipline of systems thinking to facilitate into viewing problems holistically. • To educate students on the basics of life hacking on how to excel in social and personal life. • To promote to peer learning	3 months once

39.	SC & ST Cell	1. Dr. G T Raju, Principal, Chairman 2. Sri. G R Rangaswamy, AO 3. Dr. Ravi Kumar M, ASE, Coordinator 4. All the Head of Departments	• Resolves the Grievances of SC/ST students and employees of the university and render them necessary help in solving their academic as well as administrative problems. • Looks after the work related to SC/STs matters and no other work is assigned to the Cell. • Ensures the effective implementation of the guidelines /policies and programmes of the Government of India, UGC and State Governments with regard to backward castes, classes and physically challenged • Collects data regarding the implementation of the policies in respect of admissions, appointments to teaching and nonteaching positions in the institute and informs the same to the deserve people. • Gives wide publicity through circulars to all the faculties and informs the students about the various scholarships.	3 months once
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40.	Academic Audit Committee	1. Dr. Thyagaraj N R, Coordinator-IQAC- Chairman 2. Dr. Manjunath Kumar B H, Dean-Academics, 3. Dr. Deepa M S, COE 4. Dr. Bhargavi, ECE, Coordinator 5. Smt. Sharada S A, CE 6. Dr. Ravi Kumar M, ASE 7. Dr. Varadaraju, AIML 8. Dr. Chandrashekara K N, CHE 9. Dr. G. Srinivasa, MBA	• The purpose of the Academic Audit is to evaluate the performance of the various departments, and appreciate their achievements and give suggestions for further improvement of the quality of teaching, research and curricular and extra-curricular activities • The academic committee is responsible for imbibing the best practices to provide an improved academic system for the present and future students. • The committee is also accountable for practices, such as conducting academic award functions to honor students for academic excellence & Update infrastructure and Learning resources.	Once in a semester
41.	Feedback Committee	1. Dr. Thyagaraj N R, Coordinator-IQAC, Chairman 2. Dr. Manjunath Kumar B H, Dean-Academics, 3. Dr. Deepa M S, COE 4. Dr. Banumathi S, ISE, HoD, Coordinator 5. Dr. Venkatesh, MBA	• To envisage and put in place a feedback mechanism that is best suitable for the College in its endeavour to provide better academic and other programmes for the students. • To prepare the content for receiving feedback on various academic and other programmes and services offered by the	Once in a semester

		6. Sri Girish B G, CSE 7. Dr. Nagesh D, AE 8. Dr. Manjula K, ECE 9. Smt. Chandrakala, CE	College from various stakeholders. • To collate and analyze the obtained feedback. • To prepare a detailed report based on the feedback analysis • To provide suggestive measures for improvement of the academic and other programmes and services offered by the College based on feedback. • To maintain document regarding the action taken on the feedback report	
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 17/07/2025
 NAAC COORDINATOR


 IQAC COORDINATOR
Chief Coordinator
SJCIT-IQAC


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SJC Institute of Technology
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