



Ref. No. SJCIT/COE/Exam/2025-26/4


Date: 12.11.2025

**CIRCULAR**

As per the Academic Calendar for 3<sup>rd</sup> Semester MBA programme, the CIE-I is scheduled from 1<sup>st</sup> December 2025 to 6<sup>th</sup> December 2025. In this regard, PG Co-ordinators are requested to submit 2 set of Question papers (of all courses in a Single A4 Size sealed envelope) to Controller of Examinations by 21<sup>st</sup> November 2025.

Submitted copies of Question paper have to scrutinized and duly signed by the staff, Reviewer / BOE member and BOE chairman and should be strictly as per the format.

Scheme of evaluation of the selected papers in hard copy has to be to be maintained in the Course File by the Course Coordinator

  
Controller of Examinations  
**Controller of Examinations**  
**SJC Institute of Technology**  
**Chickballapur- 562 101**

  
Principal  
**PRINCIPAL**  
**SJC Institute of Technology**  
**CHICKBALLAPUR-562101**

Copy to:

- 1) Dean Academics,
- 2) Concerned HODs
- 3) Office Copy