

# IQAC MEETING

S J C Institute of Technology, Chickballapur

## 2<sup>nd</sup> Meeting of IQAC

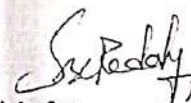
Date: 15-11-2018

Time: 11:30 AM

Venue: Principal chamber

AGENDA	Minutes	Action Taken
Preparation and submission of AQAR report the year 2018-19	To discuss about the plan of action for Preparation and submission of AQAR report the year 2018-19	IQAC chairman given the direction to IQAC coordinator about the status of AQAR. IQAC coordinator informed the meeting that AQAR preparations were already started and meeting were conducted already with the department NAAC coordinators and collecting the data as per the new AQAR format. IQAC coordinator informed that the last data of submission of AQAR report on 30 <sup>th</sup> December 2018.
New Course	To introduce "Aerospace Engineering" course from Academic Year 2019-20	With Prior permission of Management, Proposal is submitted to AICTE and VTU to start Aerospace Engineering Course.
Placement	To discuss about the placement activities by strengthening the corporate relations.	Discussed the planning various training program in improvement of students placement related activities and placed through campus drive in A.Y.2018-19.

  
15/11/2018  
NAAC Coordinator

  
15/11/18  
IQAC Chief Coordinator  
Chief Coordinator  
SJCIT-IQAC

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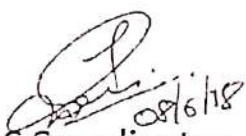
## 1<sup>st</sup> Meeting of IQAC

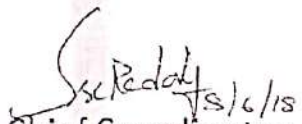
Date: 08-06-2018

Time: 10:30 AM

Venue: Physics Department

AGENDA	Minutes	Action Taken
Preparation of AQAR to NAAC	IQAC Chairman informed to all the department head and NAAC Coordinators that every year we have to send the Annual Quality Assurance Report (AQAR) to NAAC for the various activities of the college and action taken to improve the quality teaching in the higher education, research and consultancy areas and other requirement towards the quality enhancement.	In preparation of AQAR for NAAC from each department one NAAC Coordinators has been assigned to take care of department NAAC activities. All the faculties are using various ICT Tools for teaching learning process. Faculties are encouraged to attend various STTP/Workshops/Conferences for their improvements in Teaching Learning Skills.
Identifying NAAC Coordinator	College level and department level NAAC Coordinator	Dr. Ravi Kumar M Associate Professor, identify as a College level NAAC Coordinator and HOD from each department as identify Department wise NAAC coordinator for smooth conduction of NAAC process.

  
NAAC Coordinator

  
IQAC Chief Coordinator

Chief Coordinator  
SJCIT-IQAC