

# IQAC MEETING

S J C Institute of Technology, Chickballapur

## 4<sup>th</sup> Meeting of IQAC

Date: 09-11-2019

Time: 11:30 am

Venue: Principal chamber

| AGENDA           | Minutes                                                | Action Taken                                                                                                                                             |
|------------------|--------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Placement        | Review of Placement of Students 2019-20 pass out batch | Mr. Sunil Kumar Nayak explained the special training programs are conducted to face the interview and aptitude test for final year students.             |
| Research actives | Center of Excellence and Quality Improvement imitative | Dr. T Munikenche Gowda Coodinator the BGS R&D (SJCIT) the facilities available in the R&D Centre Like MEME, NAIN and Tissue culture etc.                 |
| NAAC             | Status of Online submission of AQAR 2018-2019          | Dr. Ravi Kumar College level NAAC Coordinator explained the activities conducted with the department NAAC coordinator for the submission of AQAR 2018-19 |

  
09/11/2019  
NAAC Coordinator

  
09/11/19  
IQAC Chief Coordinator  
Chief Coordinator  
SJCIT-IQAC

# IQAC MEETING

S J C Institute of Technology, Chickballapur

## 3<sup>rd</sup> Meeting of IQAC

Date: 03-06-2019

Time: 12:00 noon

Venue: Principal chamber

| AGENDA                                                               | Minutes                                                                                                                                       | Action Taken                                                                                                                                                                                                                                                                                                                                                              |
|----------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Approval of Previous meeting minutes                                 | IQAC coordinator brief about the IQAC meeting which was held on 15/11/2018 and take the approval from the IQAC chairman and recorded the same | IQAC coordinator informed the meeting that AQAR report has been submitted.<br>Approval of new course has been approved by VTU and AICTE.<br>Placement related activities are going on inside the campus.                                                                                                                                                                  |
| Resources and Infrastructure requirement for addition of new courses | To discuss the separate block for new courses.                                                                                                | IQAC members were informed about the sanction of a new course of Aerospace Engineering for the AY 2019-20. The Extension of Approval is already received from VTU and AICTE. It is discussed that the management would work out for the requirements of laboratories, equipment, books and other academic resources for the courses Aerospace Engineering for AY 2019-20. |

  
03/06/2019  
NAAC Coordinator

  
3/6/19  
IQAC Chief Coordinator  
Chief Coordinator  
SJCIT-IQAC

# IQAC MEETING

S J C Institute of Technology, Chickballapur

## 1<sup>st</sup> Meeting of IQAC

Date: 08-06-2018

Time: 10:30 AM

Venue: Physics Department

| AGENDA                       | Minutes                                                                                                                                                                                                                                                                                                                                                              | Action Taken                                                                                                                                                                                                                                                                                                                                   |
|------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Preparation of AQAR to NAAC  | IQAC Chairman informed to all the department head and NAAC Coordinators that every year we have to send the Annual Quality Assurance Report (AQAR) to NAAC for the various activities of the college and action taken to improve the quality teaching in the higher education, research and consultancy areas and other requirement towards the quality enhancement. | In preparation of AQAR for NAAC from each department one NAAC Coordinators has been assigned to take care of department NAAC activates. All the faculties are using various ICT Tools for teaching learning process. Faculties are encouraged to attend various STTP/Workshops/Conferences for their improvements in Teaching Learning Skills. |
| Identifying NAAC Coordinator | College level and department level NAAC Coordinator                                                                                                                                                                                                                                                                                                                  | Dr. Ravi Kumar M Associate Professor, identify as a College level NAAC Coordinator and HOD from each department as identify Department wise NAAC coordinator for smooth conduction of NAAC process.                                                                                                                                            |

  
NAAC Coordinator

  
IQAC Chief Coordinator

**Chief Coordinator  
SJCIT-IQAC**

# IQAC MEETING

S J C Institute of Technology, Chickballapur

## 2<sup>nd</sup> Meeting of IQAC

Date: 15-11-2018

Time: 11:30 AM

Venue: Principal chamber

| AGENDA                                                     | Minutes                                                                                            | Action Taken                                                                                                                                                                                                                                                                                                                                                                                                |
|------------------------------------------------------------|----------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Preparation and submission of AQAR report the year 2018-19 | To discuss about the plan of action for Preparation and submission of AQAR report the year 2018-19 | IQAC chairman given the direction to IQAC coordinator about the status of AQAR. IQAC coordinator informed the meeting that AQAR preparations were already started and meeting were conducted already with the department NAAC coordinators and collecting the data as per the new AQAR format. IQAC coordinator informed that the last data of submission of AQAR report on 30 <sup>th</sup> December 2018. |
| New Course                                                 | To introduce "Aerospace Engineering" course from Academic Year 2019-20                             | With Prior permission of Management, Proposal is submitted to AICTE and VTU to start Aerospace Engineering Course.                                                                                                                                                                                                                                                                                          |
| Placement                                                  | To discuss about the placement activities by strengthening the corporate relations.                | Discussed the planning various training program in improvement of students placement related activities and placed through campus drive in A.Y.2018-19.                                                                                                                                                                                                                                                     |

  
15/11/2018  
NAAC Coordinator

  
15/11/18  
IQAC Chief Coordinator

Chief Coordinator  
SJCIT-IQAC